

**PROCEDURES FOR THE ADMINISTRATION OF THE  
GMP SUPPLEMENTAL NET-METERING PROGRAM**

**Purpose and Applicability**

The purpose of these procedures is to implement Green Mountain Power Corporation's Supplemental Net-Metering Program, pursuant to 30 V.S.A. §§ 209(a)(3) and 219a(a)(1)(H) and 3 V.S.A § 835. These procedures are applicable to the qualification and selection of up to 7.5 MW of capacity of net-metering systems for participation in the GMP Supplemental Net-Metering Program.

Docket No. 8652

**Qualification Window**

1. The qualification window shall open 10 business days after issuance of this Order. The Order was issued on **6/24/16**. Applications will be accepted 10 business days after 6/24 starting on **7/11/2016**.
2. This Order and the dates of the qualification window shall be posted on GMP's website. GMP shall make reasonable efforts to provide prompt notice via e-mail of the qualification window to all applicants for net-metering projects in GMP's interconnection queue.
3. The qualification window shall remain open until 5:00 PM on the 10th business day (**7/22/2016**) after the qualification window is opened. No applications may be submitted after the qualification window closes.
4. Applications shall only be submitted via e-mail [at dr@greenmountainpower.com](mailto:dr@greenmountainpower.com).

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**Attestation that the Above-Cap Project Meets the Eligibility Criteria**

1. Applications shall be accompanied by an Attestation on a form provided by GMP certifying that the following criteria have been met:
  - i. The project is less than or equal to 150 kW AC in capacity.
  - ii. The host customer's consumption from the project is projected to be at least 50 percent of the project's output.

- iii. The host customer is an active, pre-existing customer of GMP, as shown by a recent customer bill.
- iv. The project is located on the host customer's property or on an adjacent, contiguous tax parcel that is owned by the host customer, as shown by a recent property tax bill and/or property deed.
- v. The Project is located on a circuit that is labeled "green" on GMP's Solar Map, which is available at:  
<http://www.greenmountainpower.com/innovative/solar/solar-map/>.

### **Application Qualification**

1. GMP shall review applications for completeness and the attestation for compliance with the eligibility criteria.
  2. Incomplete applications shall be rejected, and GMP shall make reasonable efforts to inform the applicant via e-mail. Incomplete applications may be cured by resubmitting a complete application to GMP within the 10 business-day qualification window. No other opportunity to cure incomplete applications shall be allowed.
  3. After the qualification window has closed, GMP shall add up the cumulative capacity of all eligible applicants and create a qualified application list. GMP shall give priority to applications where 100 percent of the project's output will be consumed by the host customer. If the cumulative capacity of projects whose output will be entirely consumed by the host customer exceeds 7.5 MW, those projects will be entered in the lottery process described below and no other projects will be entered in the lottery. If the cumulative capacity of projects whose output will be entirely consumed by the host customer does not exceed 7.5 MW, but the cumulative capacity of all eligible projects does exceed 7.5 MW, GMP shall automatically accept all projects whose output will be consumed entirely by the host customer and enter all other eligible applicants in the lottery process described below. If the cumulative capacity of all
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eligible applicants is less than or equal to 7.5 MW, GMP shall not conduct a lottery and shall instead notify all eligible applicants that they have been accepted into GMP's Supplemental Net Metering Program.

4. Applications will be time stamped based on the day and time of the application. In the event a lottery is necessary applications will be reviewed in the order that they are selected.

### **Lottery**

1. If the total capacity of qualified applications exceeds 7.5 MW, GMP shall publish a notice on its website that includes the locations, date, and time of the lottery. GMP shall conduct the lottery in a public location. GMP shall provide a copy of the notice to the Board and Department as soon as practicable. (GMP has not set a date for the lottery should one be needed, but will work to set it by **July 29, 2016**).

2. In the presence of Department staff, GMP shall randomly select 7.5 MW from the qualified application list using the random number generator function in Microsoft Excel.
  - i. A random number shall be generated for each applicant.
  - ii. The qualified applications shall be sorted from lowest to highest number.
  - iii. Projects shall be selected based on the lowest random numbers in the list until 7.5 MW of applications are selected.
  - iv. If the last project selected exceeds the 7.5 MW capacity cap, it shall be accepted.

#### **Publishing Accepted Qualified Applications**

1. As soon as practicable, GMP shall publish a full list of the applications that were received and indicate which applications were accepted into the GMP Supplemental Net-Metering Program.

#### **Filing of Applications for a Certificate of Public Good (“CPG”)**

1. CPG applications for projects accepted to participate in the GMP Supplemental Net-Metering Program may be filed with the Board only after GMP has published the list of accepted qualified applicants.
2. In addition to filing the required CPG application form and any other required information, the applicant shall certify that it was accepted by GMP into the GMP Supplemental Net-Metering Program.
3. Upon request, the Board will grant reasonable requests for extensions of time to any person who is required to review or entitled to file comments on multiple net-metering CPG applications.